FACULTY BOARD OF ASIAN AND MIDDLE EASTERN STUDIES

**Rates of Pay 2023-24**

Applicable from 1 September 2023

These rates follow Divisional policy, as agreed at Faculty Board on 3 March 2022.

**Teaching**

Classes, including text, language and other: the rate of pay per contact hour is equivalent to the hourly rate for grade 6.1, multiplied by four to reflect 3 hours of preparation and follow up. That rate is £64.62 per taught hour, irrespective of the size of the class.

Special Tuition:paid for a maximum of 8 hours (standard University guidance), *including* preparation, at Grade 7.3. This is currently £19.17 per hour.

Lectures by staff not employed on a regular contract by the Faculty - standard rate - £48; higher rate - £67. Higher rate only to be used in exceptional circumstances and only if approved by the Board in advance.

**Non-Teaching**

Invigilator / Reception cover etc: Grade 1.6 (£11.67 per hour)

Admin / Project assistance: Grade 4.1 (£13.02 per hour)

Research Assistant: Grade 6.1 (£16.15 per hour)

Part-time Research Officer: Grade 7.1 (£18.11 per hour)

Any other rate of pay approved by the Faculty Board. This must be based upon a university grade and stage, and should be justified by the complexity of the work involved, not the funds available. Please consult HAF for advice on how the rate should be calculated.